

# Graduate Council Meeting Minutes

12:00 pm, Wednesday, September 07, 2022

Room 209 Computer Science & Zoom

Meeting called to order at 12:00 pm

## 1. Roll Call (Completed in-person and via Zoom Chat and Zoom Participant features)

- Present: See Attached Roll Call List (page 3)
- Invited Guests: R. Glaser, D. Spivey, G. Khairnar
- Other Guests/Attendees: K. Shepherd, J. Sinnott, S. Matson, E. Reven, M. Armstrong

## 2. Consent Agenda

- S. Sedigh Sarvestani moved to approve; D. Fischer seconded. Unanimous approval by raising of hands in-person and on Zoom
  - a) Approval of Minutes from April 20, 2022 Meeting
  - b) Revision of Section III.A. of the Graduate Faculty Rules and Regulations
    - A. The membership of the Graduate Faculty shall consist of the following: The President of the University of Missouri System, the Chancellor, the Provost and Executive Vice Chancellor for Academic Affairs, the Vice Provost and Dean for College of Engineering and Computing, the Vice Provost and Dean of College of Arts, Science, and ~~Business Education~~, the Vice Provost and Dean of the Kummer College of Innovation, Entrepreneurship, and Economic Development, the Vice Chancellor of Research, the Vice Provost of Graduate Education, the Vice Provost ~~for Academic Support of Undergraduate Education~~, the Vice Provost for Enrollment Management, Chairs of Departments authorized to offer graduate degree programs and/or graduate courses, and other members of the faculty at Missouri University of Science and Technology who are accepted under the rules of the Graduate Faculty to assume the responsibilities and authorities delegated to it.
  - c) Appointment of 2022-23 Parliamentarian
  - d) Appointment of 2022-23 Membership Committee
  - e) Appointment of Stipend X Committee
  - f) Submit Nominations/Self-Nominations for 2022-23 End of Year Awards Committee to Kathy Shepherd (kcshepherd@mst.edu) by October 12, 2022. Vote will occur at the November Graduate Council Meeting.

## 3. Call for Volunteers for Ad hoc Rules and Regulations Committee

- D. Oerther announced for the volunteers for Ad hoc Rules and Regulation Committee, representing all divisions of the Graduate Faculty

## 4. Revise Graduate Catalog – GPA Requirements for Graduate Students (to clarify that removal of probation is determined by next semester GPA, not cumulative graduate GPA)

- J. Wang moved to approve; J-C. Wang seconded. Unanimous approval by raising of hands in-person and on Zoom

- In order to earn a graduate degree, a student must achieve both a cumulative GPA of 3.0 or higher for all graduate courses listed on the plan of study and cumulative GPA of 3.0 or higher in all coursework taken at Missouri S&T. In order to earn a graduate certificate, a student must achieve a cumulative GPA of 3.0 or higher in the courses approved for the certificate. On any plan of study or certificate program, no substitution may be made for a course in which the student has earned less than a B grade.

All graduate students are encouraged to maintain at least a 3.0 cumulative GPA at all times, and certain departments may even require this minimum GPA. In cases where a graduate student repeats a course, both the original and repeat grades will be used in calculating the student's GPA, and both will appear on the student's transcript.

If the semester-graduate GPA falls below 3.0 the student will be placed on probation for the following semester. If the graduate-semester GPA is not 3.0 or above in the following semester that coursework is taken, the student shall no longer be a candidate for a graduate degree or certificate from Missouri S&T.

#### 5. Implementation of Graduate Forms Approval Workflow Using Google Forms (Office of Graduate Studies)

- Informational
- J. Sinnott presented the introduction of Google Online Forms for graduate students' approval workflow. There was discussion about the practicality of the use of the online forms, such as nonavailability of Google in some regions of the world (in case the students are on leave), the due dates for the submission of the forms, and feedback on the implementation of the new online forms.

#### 6. New Business

- R. Glaser announced the Faculty Associate position, with a 25% FTE, in the Office of the Graduate Education. Applications are being accepted.
- S. Corns announced efforts in the Kummer College to revisit the Grad Track program requirements and invited others to join the discussion.

Meeting Adjourned at 12:56 p.m.

Program/Department	Name	Present	Designee Present
Aerospace Engineering	Serhat Hosder	X	
Biological Sciences	Matt Thimgan	X	
Applied Mathematics	Gayla Olbricht	X	
Arts, Language, & Philosophy*	Irina Ivliyeva	X	
Business Administration (MBA)	Sarah Stanley	X	
Ceramic Engineering	Aditya Kumar	X	
Chemical Engineering	Jee-Ching Wang	X	
Chemistry	Manashi Nath	X	
Civil Engineering	Jianmin Wang	X	
Computer Engineering	Sahra Sedighsarvestani	X	
Computer Science	Sanjay Madria	X	
Economics*	Yishu Zhou	X	
Electrical Engineering	Chang-Soo Kim	X	
Engineering Management	Steven Corns	X	
Environmental Engineering	Jianmin Wang	X	
Explosives Engineering	Kyle Perry	X	
Geological Engineering	Katherine Grote		
Geology and Geophysics	Wan Yang		
Geotechnics	Jeffrey Cawlfeld		
History and Political Science*	Michael Meagher		
Industrial-Organizational Psychology	Vahe Permezadian	X	
Information Science & Technology	Cecil Chua	X	
Manufacturing Engineering	Frank Liou	X	
Materials Science & Engineering	Aditya Kumar	X	
Mathematics	Akim Adekpedjou	X	
Mechanical Engineering	Xiaodong Yang	X	
Metallurgical Engineering	Aditya Kumar	X	
Mining Engineering	Lana Alagha	X	
Nuclear Engineering	Ayodeji Alajo		
Petroleum Engineering	Baojun Bai		
Physics	Daniel Fischer	X	
Systems Engineering	Cihan Dagli	X	
Technical Communication	Edward Malone	X	

Officer Position	Name	Present	
Chair	Dan Oerther	X	
Secretary	V. Prakash Reddy	X	
Parliamentarian	Sarah Stanley	X	